

AGENDA ITEM NO. 4

**MINUTES OF THE MEETING OF THE
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM
NEIGHBOURHOOD PARTNERSHIP
WEDNESDAY 29TH FEBRUARY 2012 AT 7 PM
HELD AT RED MAIDS SCHOOL, WESTBURY ROAD,
WESTBURY-ON-TRYM, BRISTOL BS9 3AW**

MEMBERS

Ward Councillors

Councillors Clare Champion-Smith (P), Glenise Morgan (P) - Henleaze
Councillors Peter Abraham (P), John Goulandris (P) - Stoke Bishop
Councillors Geoff Gollop (A), Alastair Watson (P) - Westbury-on-Trym

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Dennis Brown (P), Joyce Fey (P),
Simon Tomlinson (P)

Stoke Bishop - Tony Hoare (P), Gay Huggins (P), Wendy Hull (P),
Alan Preece (P)

Westbury - on - Trym - Alan Aburrow (P), Sue Boyd (A),
David Mayer (P), Vacancy (A)

Partners Attending

Jenny Hodges - equality representative

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership, Alan Berridge and Gareth Williams
Highway Officers.

1. APOLOGIES FOR ABSENCE

Councillor Geoff Gollop, Sue Boyd, Mark Runacres, police
representative, Jackie Longworth - equality representative, Stuart
Pattison, Community Safety Officer.

2. MINUTES

The Minutes of the meeting held on 7th December 2011 were confirmed as a correct record and signed by the Chair subject to the final paragraph of Minute Number 3 being amended to read -

'Statements were heard and noted. With regard to the Stoke Lodge Play Area the statement contributors were reminded that this issue had been properly advertised and voted on by the community at the Stoke Bishop Forum on 19th October 2011 ie, in accordance with the NP process. It was agreed that the formal Working Group would investigate the suitability of the alternative sites proposed once again during the "Detail" planning process of the proposed Play equipment and layout. These proposals would be submitted for full consultation with the community including interested parties prior to the commencement of installation.'

3. PUBLIC PARTICIPATION

Public forum statements had been circulated to Members of the Partnership and were given due consideration. (A copy of the Public Forum submissions can be found in the Minute Book).

ISSUE	NAME	NUMBER
Stoke Lodge Parkland - Play Facilities	Alan Preece and David Mayer	1
Stoke Lodge Parkland - Play Facilities	Susan Mayer	2
Trees at Howard Road, Westbury Park	Paul Kitson	3
University of Bristol - Hiatt Baker Hall proposed development	Roy May	4
Southmead Road pedestrian safety	David Matthews	5

The Partnership took statements 3, and 5 first and agreed to take statements 1, 2 and 4 when the appropriate agenda items were considered.

Number 3 – Councillor Morgan informed the Partnership were informed that S.106 money for community benefits would not normally include tree planting however there had been other proposals for tree planting and this request along with the others would be given serious consideration. Councillor Morgan undertook to e-mail Paul Kitson to inform him about this.

Number 5 – Alan Aburrow informed the Partnership that this issue had been raised at the Transport Working Group. The Group had found that a pedestrian zebra crossing would cost approximately £25-£30,000 to install which meant that joint funding between NP3 and NP4 would require a contribution of £12,500 each. The total fund available was £25,000 and sat within the context of approximately thirty other proposed schemes requesting funding. This meant that this particular request was not achievable in the near future however the proposal would be retained for future consideration.

It was suggested that perhaps another source of funding could be found from Bristol City Council and, to strengthen the case, an official log of all accidents should be kept with the police. It was also felt useful to appraise the City Council's 'Safer Routes to School' officers of the situation.

In conclusion it was suggested that the Horfield CP School Parents should pursue further funding requests through local Councillor Cheryl Ann. In addition the Area Coordinator Andrew McGrath was requested to monitor progress in association with the other Neighbourhood Partnership's in the area and give an update report to the Partnership at the appropriate time.

Action: Andrew McGrath

4. AREA CO-ORDINATOR - UPDATE REPORT

The Partnership received a report of the Area Coordinator (agenda item no. 3) noting issues raised and progress to date.

Andrew McGrath referred to the notes of the respective Neighbourhood Forums and formally thanked the note takers for their work. Main issues arising were considered as below -

Westbury-on-Trym Forum - regarding a local taxi company's misuse of double yellow line parking, the Chair confirmed that both the taxi company and planning officers had been approached to resolve this;

Stoke Bishop Forum – Stoke Lodge Play Facilities (*At this point Statements 1 and 2 were received and given full consideration by the Partnership*). Alan Preece stated that the goal now was to

obtain further support from the Neighbourhood Partnership and to get legal officers from the City Council to meet and discuss the outstanding issues that were impeding progress on this matter. To date agreement to meet had been obtained but reasons why there was formal objection to the siting of play facilities at Stoke Park Parkland, by the Council's legal services, had yet to be clarified.

The Chair on behalf of the Neighbourhood Partnership confirmed full support to resolving this issue and it was agreed that the Chair formally write to the Head of Legal Services endorsing this. The reply to that letter to be shared with all members of the Neighbourhood Partnership.

Action: Chair, Councillor Alastair Watson

The process for consultation of play facilities would be set up in the very near future and commencement would take place once a formal plan had been put together. Noted that this was consequent upon the meeting with the Council's legal services officers.

Henleaze Forum – noted the scheme by Bristol Water to lay a new water pipe from Lockleaze to Durdham Downs and the considerable disruption that this would bring to the area. Following representations by Bristol Water any further concerns should be addressed via the local ward councillors. In response to a point raised about school access Councillor Morgan agreed to raise this at a future meeting with Bristol Water Company representatives;

- future Neighbourhood Forum dates noted and agreed to include a combined Neighbourhood Forum meeting during the summer period;

- Stoke Bishop Village Hall. The Partnership agreed to support the Community Asset Transfer proposal to grant a 35 year lease to the Stoke Bishop Community Association.

RESOLVED:

- (1) that the updates from the last forums be noted;**
- (2) that the draft performance management tool for Neighbourhood Forum actions be noted;**

- (3) that the latest meetings schedule be noted, to include a combined Neighbourhood Forum meeting during the summer period, and that the Area Coordinator be advised of any updating;**
- (4) that the proposed lease arrangement for Stoke Bishop village hall be endorsed.**

5. FIRST BUS

The Partnership received a brief presentation from Simon Newport, SW Regional Manager for First Bus. Questions were then invited and the following points were made -

- First Bus was unable to provide a cross community service in the Neighbourhood Partnership's area because they would not be financially viable;
- cross subsidising between profitable routes and non profitable routes was not allowed under current competition legislation;
- where a route was not profitable then local authorities were invited to give financial support;
- the cost of First Bus fares in Bristol were comparable to other cities in the UK;
- fares were not expected to go up so much under the new arrangements with the Greater Bristol Bus Network and Bristol City Council;
- a requirement of the Greater Bristol Bus Network arrangement was to invest in new vehicles and equipment so these funds could not be used to keep fares at a lower rate;
- the No. 41 bus service did not have an evening service as it was not considered to be financially viable;
- provision of electronic information systems at bus stops were the responsibility of the Council, not First Bus;
- petitions for new bus routes required a minimum 300 signatures to receive formal consideration;
- increased bus service provision might arise in connection with the Southmead hospital development;
- requests for new routes could be submitted via the Council's public transport team;
- Andrew McGrath had e-mail contact details to forward requests to First Bus;

- subsidy of fares for 16-18 year old's was not currently available however a trial for routes 6 and 7 was underway but the outcome regarding any future provision was not known at the current time;
- Simon confirmed that they he would be open to any discussion about new routes or improvement to services subject to financial viability.

The Partnership thanked Simon for attending the meeting.

RESOLVED - that the above points be noted.

6. BRISTOL UNIVERSITY, HIATT BAKER HALL, PARRY'S LANE - DEVELOPMENT PROPOSALS

The Partnership received a brief presentation from Patrick Finch, Bristol University regarding proposals for a 430 bed student accommodation development with associated bus service provision and on site car parking.

(At this point Statement 4 was received and given full consideration by the Partnership).

Questions were then invited and the following points were made -

- conference facilities on the site were anticipated to be available for approximately up to six weeks in the summer period;
- bus service provision for students would be provided for nine months during the academic year. The Saville Road bus stop would be relocated to an on site terminus near Hiatt Baker Hall;
- additional bus service capacity would be provided to accommodate the increase of the student population;
- in response to serious concerns raised about increased on street car parking in the area, the University confirmed that control of car parking was a key part of the proposals with up to 300 spaces being provided on site;
- it was clarified that on site car parking for students would be subject to a charge of £90 a year;
- the new site would employ one warden and three deputy wardens to control noise and other possible nuisance behaviour.

The Partnership thanked Patrick for attending the meeting.

RESOLVED - that the above points be noted.

7. COMMUNITY SAFETY PLAN – UPDATE

No update could be given due to apologies being received from the Community Safety Officer. It was hoped an update would be given at the next meeting. A draft Community Safety agreement was made available to the Partnership for comments and feedback.

8. FEEDBACK FROM WORKING GROUP

The Neighbourhood Partnership received feedback from the Transport, Environment, Communication, Older People and Governance Working Group (agenda item no. 7).

(i) Transport Working Group

that the GBBN Project Team's revised proposals for the relocation of a bus stop on Falcondale Road be noted;
that the current progress with the Minor Traffic Schemes, as previously sanctioned by the NP be noted;
that funding for a scheme to alleviate the on-going problems with flooding of the Phoenix Grove footpath, which was the subject of an application to the NP's Well-Being Fund, be noted;
that proposals for minor traffic schemes, for implementation in 2012/13 and to be presented to the next NP Meeting in mid-June, be noted.

(ii) Environment Working Group

Report as submitted be noted.

(iii) Communication Working Group

Report as submitted be noted and agree that the Well Being Fund being renamed Local Community Grants be endorsed.

(iv) Older People Working Group

Report as submitted be noted.

(v) Governance Working Group

Report as submitted be noted.

Neighbourhood Committee items

9. DECLARATIONS OF INTEREST

None declared.

10. DEVOLVED SERVICES

The Neighbourhood Partnership received a report of the Area Co-ordinator (agenda item no. 9) in respect of Devolved Services.

Councillor Abraham raised a point about S.106 spending and how such spending should be allocated. The Chair said that the Community Infrastructure Levy (CIL), which was replacing S.106, might change the way future money was allocated and requested that a report be brought to the next meeting of the Partnership detailing how the CIL would work.

RESOLVED -

- (1) that the latest Clean and Green budget be noted;**
- (2) that the latest communications budget be noted;**
- (2) that the S106 allocations be noted;**
- (4) that the latest update on devolved transport schemes be noted;**
- (5) that a report be submitted detailing how the Community Infrastructure Levy would work in practice.**

11. WELLBEING REPORT

The Neighbourhood Partnership received a report of the Area Co-ordinator (agenda item no. 10) regarding the recommendations of the Well Being Panel.

RESOLVED -

- (1) that the current ward breakdown of Well Being allocations be noted;**
- (2) that the current balance of the Well Being Fund, as set out in Table 1 of the report, be noted;**
- (3) that the latest update on the monitoring of Well Being grant recipients be noted;**
- (4) that the Well Being Fund Panel recommendations, as set out in Table 2 of the report, be agreed.**

12. DEVOLVED TRANSPORT SCHEMES 2012/13

The Neighbourhood Partnership received a report of the Service Director, Transport Services (agenda item no. 11) setting out the devolved transport schemes 2012/13.

RESOLVED -

- (1) that the 2012/13 work programmes for;**
 - (i) Footway resurfacing as set out in section 9;**
 - (ii) Carriageway surface dressing as set out in section 10;****be endorsed.**
- (2) that footway resurfacing schemes F4 Springfield Grove, Henleaze, F5 Glen Drive, Stoke Bishop and F6 Stoke Grove, W-o-T be approved;**
- (3) that approval be given for local traffic schemes, as set out in section 8 of the report, to be considered at the 20 June 2012 Neighbourhood Partnership meeting;**
- (4) that the prioritisation of Section 106 transport specific schemes, as set out in section 11 of the report, be endorsed.**

13. DATE OF NEXT MEETING

Noted that the next meeting of the Henleaze, Stoke Bishop and Westbury-on-Trym Neighbourhood Partnership would be held at 7 pm on Wednesday 20th June 2012 at Stoke Bishop Primary School.

(The meeting ended at 9.25 pm)

CHAIR